

# State of Nevada

## CORE.NV Project Weekly Status Report

Week Ending: November 15, 2024



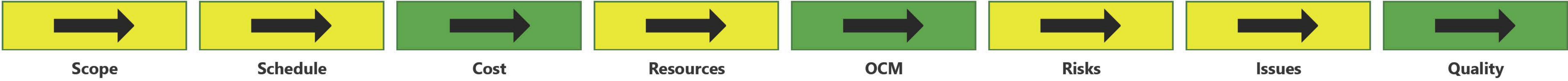
Content	Purpose - to communicate the following:
<p>CORE.NV Project Dashboard</p>	<ul style="list-style-type: none"> <li>• CORE.NV Project Roadmap</li> <li>• CORE.NV Project strategic milestones and timeline update</li> <li>• CORE.NV Project Status Review               <ul style="list-style-type: none"> <li>Updates on completed milestones and performance against plan</li> <li>Status of in progress activities</li> <li>Risk level associated with meeting upcoming target milestone dates and risk rationale</li> </ul> </li> </ul>
<p>Workstream Status Review</p>	<ul style="list-style-type: none"> <li>• Review at-risk and critical workstream statuses</li> <li>• Discuss workstream level risks of significant scope or severity</li> </ul>
<p>OCM Status Review</p>	<ul style="list-style-type: none"> <li>• Review at-risk and critical workstream statuses</li> <li>• Discuss workstream level risks of significant scope or severity</li> </ul>
<p>CORE.NV Project-Level Risks and Issues</p>	<ul style="list-style-type: none"> <li>• Issues currently impacting, risks anticipated to impact, and the corresponding mitigating actions in place</li> </ul>
<p>CORE.NV Project-Level Action Items</p>	<ul style="list-style-type: none"> <li>• Actions requested of the executive leadership team to support</li> </ul>
<p>CORE.NV Project-Level Decisions</p>	<ul style="list-style-type: none"> <li>• Decisions requiring input from the executive leadership team</li> </ul>
<p>Appendix</p>	<ul style="list-style-type: none"> <li>• Overall CORE.NV Project Health Working Status</li> </ul>





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## CORE.NV Project Roadmap



### Milestones Projected to End This Reporting Period

WBS	Task Name	Start Date	Finish Date	% Complete
1.1.44	PI4 Completion Report Complete_ms	11/12/24	11/12/24	0%
1.1.53	P1A Build Stage Complete_ms	11/12/24	11/12/24	0%

### Project Status Review

During this reporting period, meetings continued to draft the Governance Plan in order to submit it to the Executive Committee for their review and potential approval. Work continued on remaining Phase 1A go live tasks including completing interfaces, data warehouse, and reports. Resources from both CGI and BerryDunn were making preparations for being onsite in Carson City, NV for the Program Increment (PI) 6 planning sessions to be conducted on Tuesday and Wednesday, November 19th and 20th, 2024. Several developers will be excused from the planning sessions in order to stay focused on completing their Phase 1A work.



## FIN

Wrote test scripts for workflow and business roles for week 4 Alpha testing.

Successful Demo of workflow.

Restart of Cost Accounting NDOT.

Continued responses to the ILT participants questions.

Draft of General FIN FAQs to be provide to OCM.

Completed reviews of the Readiness Assessment Checklist - RAC.

Jira documentation of VCC/VCN utilization for Vendor Services team.

PI5 Review completed.

Determination made on hand-typed payroll checks.

Discussions about non-users getting access to Advantage for VISTA reporting needs. FIN to own this body of work.

Determination by ██████████ for Deviations between Original vs. Amended Budgets due to differences in ADV2 vs. ADV4.  
<https://core-nv.atlassian.net/browse/CORENV-7004>

Upcoming Items:

Complete GAP analysis for Cost Accounting 1B work and complete plan for July 1B go live.



## HRM

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HRM OPM has continued to support FIN with ALPHA testing, to prepare for 1A go-live.

Compiling Payroll Reports for DHRM to ensure accuracy and examples.

Running coordinated No Pay, Supplemental and Regular batch payrolls.

Continuing Workshop Prep.

Resolved Parallel Payroll environment issue as SH5 is now available.

### Watchlist Items:

Parallel Payroll may be moved to January to allow resources to support 1A go live and to allow HRM teams to further test converted data prior to parallel run.

### Upcoming Items:

Testing of full HRM converted data and configuration.

Support of Interfaces, Reports, Forms.

Completion of Parallel Payroll prep including but not limited to applicable scripting and finalizing documentation approach.

Support of Batch Cycle build.



## TECH

Infrastructure: Continuing to build & test User Names & SSH keys for remaining agencies (about 65% of agencies are confirmed); Production keys to be provided on Nov 15, expected confirmation by agencies by end of next week.

Interfaces: ITF005 is in Code Review; NDOT: 3 Temp outbound interfaces + ITF233 & ITF264(new) in development. Working with CGI on Nightly Cycles for Interface Automated testing.

Reports: 13 reports remaining to build for Jan 1, 2025 -of those 10 are blocked, 2 are in progress and one is ready to develop (and it may be replaced with a canned/OOB report) - all OCIO licensing & access to snowflake environment and Power BI has been granted; the last data update to Snowflake was made 11/8/24 and there is still one budget table mismatch - CGI is investigating; Hoping to assign reports to OCIO developers next week.

Conversion: Continued support of CGI by providing exports as needed.

DW: DW/ DAWN work slowing to help with NDOT Outbound interfaces - still at about 85% Code complete; HRDW & FDOT work scheduled for P1B.



## OCM

Get Ready for One Nevada Campaign - Needed to redraft two products, will start campaign and push next week.

Nov 19 Change Agent Network session - Deck finalized, dry run on Monday 11/18.

Middle Management Stakeholder Group-Change Impact Survey – delay sending, pushing on Monday 11/18.

## Analysis:

Conducted on total EUT attended and registrations until end (Dec 12) against the current SCO 2.1 User list and found just over 70% have attended or registered for a class. The User list is not a source of truth however, there may be more stale users on the list so the complete % may be higher.

## Communication Activities:

CORE.NV SP site enhancements in progress, completed next week.

Monthly Maintenance of Stakeholder Groups – completed 11/15.

EUT Comms – Announce PV and Budget Query job aides available next week - pushing to next Wednesday 11/20.

EUAT Survey Beta Group – Sent, responses positive.

Vista comm and solicit survey pushing next week.

## Next week:

Nov 19th Change Agent Network Meeting.

Get Ready NV Campaign kick off.



## Training

## Accomplishments:

1. End of Training Week 7: 49 courses completed
2. As of 11/12: 92% attendance rate
3. 915 registered seats; 845 attendees
4. In process: SCO converting CORE.NV training recordings into NVeLearn courses

## Ongoing:

1. Monitoring end-user training registration
2. Targeted ILT End-User Registration Communication Strategy in place
3. Equipment, training material/prep & management
4. ADV 2.1 to CORE.NV log-in process in development – providing security team with end-users who have completed courses for access

## Watchlist:

1. GFO training schedule in process (JAN 2025)
2. HRM content discussions – working with CGI lead trainer on content
3. HRM end-user analysis – determining phase 1b end-users for training
4. NDOT FIN training
5. As of 11/14, meeting regarding VISTA – crosswalk, comms, and job aide/video will be supplied for non-2.1 users accessing reports through VISTA, which will now be in ADV4; Security team to create specific security role for this purpose





# Unresolved Risks & Issues

## Risks

Issue key	Summary	Assignee	Due date	Priority	Status
CORENV-1242	State resources available for Cost Accounting data upload worksheets	[REDACTED]		P3 - Low	Open - In Progress
CORENV-1247	State resources available for Accounts Receivable data upload worksheets	[REDACTED]		P3 - Low	Open - In Progress
CORENV-2929	Number of Reports needed for the January 2025 Phase 1A go-live date will likely exceed the TECH team's capacity	[REDACTED]		P2 - Medium	Open - In Progress
CORENV-6010	Parallel Payroll being pushed out to mid December	[REDACTED]		P1 - High	Open - In Progress
CORENV-6513	Due to the somewhat unstable nature of Advantage 2.0, critical resources may be required to be pulled off of the Core.NV Project to troubleshoot and fix defects.	[REDACTED]		P2 - Medium	Open - In Progress

## Issues

Issue key	Summary	Assignee	Due date	Priority	Status
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# Action Items

## Closed This Week

Description	Owner	Due Date	Comments
Get clarification on Decision Candidate CORENV-6868	[REDACTED]	11/14/24	
Connect with [REDACTED] regarding Batch Cycle in Non-Prod tasks (review for downstream impacts)	[REDACTED]	10/30/24	
Connect with [REDACTED] and add in update comment for Decision CORENV-6364	[REDACTED]	11/20/24	
Add update comment for Risk CORENV-2929	[REDACTED]	11/20/24	

## Open But Due

Description	Owner	Due Date	Comments
Meet with [REDACTED] to review OPM Tech Jira Backlog to ensure progress will be tracked.	[REDACTED]	08/21/24	I followed up in the SoS meeting with [REDACTED] on the OPM Tech JIRA backlog to ensure we're on track for Phase 1-A and 1-B. [REDACTED] confirmed that all known work for Phase 1-A is in the backlog and they're currently working to capture Phase 1-B items.
Review updating CORENV-3209	[REDACTED]	06/20/24	Issue was reworded to focus on the use of Core.NV Project resources for Advantage 2.0 troubleshooting and repair.
Schedule Agile Metrics (schedule forecasting) review meeting	[REDACTED]	06/14/24	Include [REDACTED] as Optional
Test Biweekly Team Leads Deck link before next session	[REDACTED]	07/18/24	

## Assigned This Week

Description	Owner	Due Date	Comments
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# Decisions

Issue key	Summary	Assignee	Status	Resolution	Priority	Due date
CORENV-6317	DECISION: Need CGI Conversion to update their Vendor conversion coding and reload all previously converted employees		Cancelled	Won't Do	P2 - Medium	
CORENV-6364	DECISION: Supreme Court would like to log in to ADV 4.x without SSO		In Review		P1 - High	
CORENV-6442	DECISION: Need a formal decision to confirm OCIO request regarding SMTP		Cancelled	Won't Do	P2 - Medium	
CORENV-6868	DECISION: Open Requisition Transactions will not be converted and entered manually Post Go live		Open		P2 - Medium	
CORENV-6985	HRM Team recommends moving start date of Parallel Payroll Iteration 1 to 1/6/2025		Open		P2 - Medium	
CORENV-7008	DECISION: Exception for SCO to use UserID and Password instead of UserID and SSH Key		Open		P2 - Medium	



# Project Health Assessment Rubric

Project Health Status Categorizations			
Project Health Assessment Area	Green	Amber	Red
<b>Scope:</b>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> <li>The scope is well-defined.</li> <li>The scope has not been changed outside of the original scope definition or any scope changes made are not expected to impact the current overall schedule or budget.</li> </ul> <p><i>If scope re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined scope.</i></p>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are one or more areas of scope that have yet to be fully defined, but they are not expected to impact the current overall schedule and/or budget.</li> <li>The scope has not been changed outside of the original scope definition or any scope changes made are expected to have no, or minimal, impact to the current overall schedule or budget, and will not impact the critical path.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are areas of scope that have yet to be fully defined, and these unknowns are expected to impact the current overall schedule and/or budget.</li> <li>The scope has been changed outside of the original scope definition and any such scope changes are expected to impact the current overall schedule or budget and/or critical path.</li> </ul>
<b>Schedule:</b>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> <li>The schedule and critical path are well-defined.</li> <li>The schedule is progressing as planned, with all critical path milestones and deadlines being met.</li> </ul> <p><i>If schedule re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined schedule.</i></p>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are areas of the schedule that have yet to be fully defined, but the critical path is well-defined.</li> <li>The schedule is not progressing as planned but, all critical path milestones and deadlines are currently being met and are expected to continue to be met.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are areas of the critical path schedule that have yet to be fully defined.</li> <li>The schedule is not progressing as planned and critical path milestones and deadlines are not being met and/or are expected to not be met.</li> </ul>
<b>Cost:</b>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> <li>The budget is well-defined.</li> <li>Budget funds have been allocated as needed.</li> <li>The budget is being expended as required.</li> </ul> <p><i>If budget re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined budget.</i></p>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are areas of the budget that have yet to be fully defined, but estimated funds that will be needed are available.</li> <li>Funds needed are exceeding originally budgeted funds and it is impacting the current overall schedule but, not the critical path.</li> <li>The short-term budget is being over-expended but, spending is expected to remain within the overall long-term budget.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are areas of the budget that have yet to be fully defined and estimated funds needed are not expected to be available.</li> <li>Budget funds are not being allocated as needed and this is impacting the critical path.</li> <li>The budget is being over-expended per the original planned budget and spending is expected to exceed the overall budget (including any contingency funds).</li> </ul>
<b>Resources:</b>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> <li>All needed resources have been identified.</li> <li>All identified resources have been allocated.</li> <li>There are no overallocated resources.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are needed resources that have yet to be fully identified, but it is not expected to impact the current overall schedule and/or budget.</li> <li>There are identified resources that have yet to be allocated, but they are not expected to impact the current overall schedule and/or budget.</li> <li>There are resources that are overallocated, but these are not expected to impact the current overall schedule and/or budget.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are needed resources that have yet to be fully identified and this is impacting, or is expected to impact, the current overall schedule and/or budget.</li> <li>There are identified resources that have yet to be allocated and they are impacting, or are expected to impact, the current overall schedule and/or budget.</li> <li>There are allocated resources that are overallocated and it is impacting, or is expected to impact, the current overall schedule and/or budget.</li> </ul>



<p><b>Risks:</b></p>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> <li>All known risks have been documented.</li> <li>All identified risks have mitigation plans in place.</li> <li>Mitigation plans for all risks have been communicated, a risk owner has been assigned, and the plans are regularly evaluated and assessed.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are documented risks that do not have mitigation plans in place but are not expected to impact the current overall schedule and/or budget.</li> <li>There are mitigation plans that are not effectively assisting to avoid the correlating risks but are not expected to impact the current overall schedule and/or budget.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are known risks that have not yet been documented and they are impacting, or are expected to impact, the current overall schedule and/or budget.</li> <li>There are documented risks that do not have mitigation plans in place, and they are impacting, or are expected to impact, the current overall schedule and/or budget.</li> <li>There are mitigation plans that are not effectively assisting to avoid the associated risks and they are impacting, or are expected to impact, the current overall schedule and/or budget.</li> </ul>
<p><b>Issues:</b></p>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> <li>All known issues have been documented.</li> <li>All identified issues have resolution plans in place.</li> <li>Resolution plans for all issues have been communicated, an issue owner has been assigned, actionable steps to resolve the issue have been articulated, and a resolution target date has been established.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are documented issues that do not have resolution plans in place, but they are not expected to impact the current overall schedule and/or budget.</li> <li>There are resolution plans that are not effectively assisting to resolve the associated issue, but they are not expected to impact the current overall schedule and/or budget.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are known issues that have not been documented and they are impacting, or are expected to impact, the current overall schedule and/or budget.</li> <li>There are documented issues that do not have remediation plans in place, and they are impacting, or are expected to impact, the current overall schedule and/or budget.</li> <li>There are remediation plans that are not effectively assisting to remedy the correlating issues and they are impacting, or are expected to impact, the current overall schedule and/or budget.</li> </ul>
<p><b>Quality:</b></p>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> <li>All quality standards and requirements for solution configuration and documentation deliverables are well-defined and communicated.</li> <li>All quality standards and requirements for solution configuration and documentation deliverables are being assessed and measured, documented, and are being met.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are quality standards and requirements for solution configuration and/or documentation deliverables that are not well-defined, but they are not impacting the overall quality of the related items and/or end user satisfaction.</li> <li>There are quality standards and requirements for solution configuration and/or documentation deliverables that are not being met but are able to be remedied without impacting the current overall schedule, budget, and/or end user satisfaction.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are quality standards and requirements for solution configuration and/or documentation deliverables that are not well-defined and they are impacting the overall quality of the related items and/or end user satisfaction.</li> <li>There are quality standards and requirements for solution configuration and/or documentation deliverables that are not being met and they are impacting the current overall schedule, budget, and/or end user satisfaction.</li> </ul>
<p><b>OCM:</b></p>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> <li>All involved, impacted, and interested parties have been identified and documented.</li> <li>All involved, impacted, and interested parties are being engaged according to the established Project Communications Plan in order to complete project work and prepare them to use the new solution.</li> <li>No involved, impacted, and interested parties are showing resistance to and/or dissatisfaction with the CORE.NV Project and/or the new solution.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are a few involved, impacted, and/or interested parties that are not being fully engaged with as needed to complete project work and/or prepare them to use the new solution.</li> <li>There are involved, impacted, and/or interested parties that are showing resistance to and/or dissatisfaction with the CORE.NV Project and/or the new solution, but this resistance/dissatisfaction is being addressed and managed.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are numerous involved, impacted, and/or interested parties that are not being engaged with at all, and as needed to complete project work and/or prepare them to use the new solution.</li> <li>There are numerous involved, impacted, and/or interested parties that are showing strong resistance to and/or complete dissatisfaction with the CORE.NV Project and/or the new solution and this resistance/dissatisfaction is not being addressed and managed.</li> </ul>